



## REQUEST FOR REVIEW OF MEDIA CENTER MATERIALS

This form is used by a student, parent, or legal guardian of a student currently enrolled in the district having a complaint about media center materials to submit the request to the principal for review (Board Policy IF).

### Requestor Information

Requestor Name: \_\_\_\_\_

Relationship to District:       Student                       Parent                       Legal Guardian

Telephone: \_\_\_\_\_                      Email: \_\_\_\_\_

Address : \_\_\_\_\_

Grade Level of Child: \_\_\_\_\_

### Media Center Materials to Review

Material at Issue:       Book/E-book     Film/Video     Recording     Magazine     Other

Title of Material: \_\_\_\_\_

Author or Editor: \_\_\_\_\_

Publisher: \_\_\_\_\_

### Material of Concern

1. Are you familiar with the district policy, procedure, and philosophy regarding selection of textbooks and instructional materials?                       Yes                       No
  
2. Did you read or view all the material provided in the entire work?                       Yes                       No

If you selected "No," how did you select the parts for reading or viewing?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Please identify the concerning material. Please be specific, citing page numbers, timestamps, and quotes.

---

---

---

4. What is the basis for your concern to the specific sections or parts identified?

---

---

---

---

---

---

---

---

---

---

---

---

5. What do you believe is the major theme of this material?

---

---

6. Are you aware of discussions prior to and following reading or viewing this material??

---

---

7. Are you aware of the judgment of this material by literary or media critics?

---

---

8. For what age group would you recommend this material?

---

---

9. What would you recommend the school or district do with this material?

---

---

10. What quality educational material would you recommend the school or district use instead?

---

---

11. What other comments would you like to make regarding this concern?

---

---

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Signature of Building Principal

Date Received: \_\_\_\_\_