

WRHS PTO Minutes
May 19, 2025
6:30 PM
WRHS Library

Members present: Deanna Hutsen, Ronda Kozlowski, Carrie Stead, Charity King, Erin Appuhn via phone, Amanda Martinez

Called the meeting to order: Deanna Hutsen 6:32

April Minutes: Carrie Stead

- **Motion to Approve: Erin Appuhn**
- **Second:** Charity King
- **Approved:** All in attendance

Treasurer's Report: Erin Appuhn

- If funding requests approved, we will have to move money around or to funding request budget because most of the funds have been depleted

School Announcements: Athletic Director Charlie Nimz

- Looking for ways to get more people involved and volunteering for the concession stands
 - Ask each club/sport to have a parent responsible for signing up their organization to work and/or open or close a stand in the future
 - Admin on duty open stands?
 - Incentives for working one stand each season

Funding Request: Band

- Request for \$10,000 for Competitive Marching Band Drill Design for all 175 students
 - **Motion to Approve \$7,000 funding with expectations that will be clearly defined by the end of the summer: Ronda Kozlowski**
 - **Second:** Deanna Hutsen
 - **Approved:** All in attendance

Funding Request: Debate & Forensics

- Request for \$6,250 for hotel accommodations for coaches and judges and entry fees competitors at nationals
 - **Motion to Approve \$5,000 funding with stipulations that Debate & Forensics will request funds by the end of a calendar year in lieu of the end of a school year and will continue to support the spring sports' post seasons: Ronda Kozlowski**
 - **Second:** Erin Appuhn
 - **Approved:** All in attendance

Committee Reports

- **Membership: Ronda Kozlowski**
 - No new memberships
 - Booth at registration July 30th & July 31st
- **Hospitality/Staff Appreciation: Charity King**
 - Thank you Amanda Martinez for taking over!!!
- **Print/Social Media: No report**
- **Post Prom: Ronda Kozlowski**
 - Came in under budget!!!
 - A few invoices are in to be paid
- **Concessions Chair: Deanna Hutsen**
 - **Drinks: Deanna Hutsen**
 - Raines will purchase any leftover soda
 - **Scheduling: Deanna Hutsen**
 - Still a few softball and soccer games left, but all are covered other than one game
 - **Concession Money: Deanna Hutsen**
 - Checks will be cut after last soccer stand

Old Business

- **Slate of officers/board**
 - President: Deanna Hutsen
 - Vice President:
 - Treasurer: Erin Appuhn
 - Secretary:
 - Post-Prom Chair:
 - Post-Prom Advisor: Ronda Kozlowski
 - Hospitality/Staff Appreciation: Amanda Martinez
 - Print/Social Media: Amanda Ferguson-Ponce?
 - Concession Stand
 - Concessions Drinks
 - Concessions Scheduling
 - Concessions Purchasing
 - Concessions Treasurer: Deanna Hutsen

New Business

- **Motion to increase funding budget by \$12,000 to allow for additional funding requests: Erin Appuhn**

- **Second:** Ronda Kozlowski
 - **Approved:** All in Attendance
- **Clean out concession stands**
 - Baseball: Deanna will get it done sometime
 - Softball & Soccer: 6/4 9:00 am
- **Ed Raines requests a \$1,000 discretionary fund in the annual budget**
 - **Motion to approve a \$1,000 fund with contingency that receipts are provided for recording: Ronda Kozlowski**
 - **Second:** Amanda Martinez
 - **Approved:** All in Attendance

Upcoming Meetings:

2025: 8/12, 9/9, 10/14, 11/11

2026: 1/13, 2/10, 3/10, 4/14, 5/12

Meeting adjourned: Deanna Hutsen 8:15