



Date: Tuesday, March 25th, 2025

Time: 5:30pm

Location: Pauline Central

Pauline PTO Family Fun Night Planning Meeting

Welcome	Notes
Call Meeting to Order	5:31pm by Sarah
Attendance	Chris Holman, Carla Spellman, Sarah Roth, Bethany Cox, Gabe Pennington, Debbie Williams, Micala Wiedarczyk, Janelle Martin & Abigail Christian

1. FOOD

- a. Hot dogs & buns
 - i. Mrs. Honeyman from Azura will provide support, but we have not confirmed a number on the amount yet.
 - ii. Keep some hot dogs bunless.
 - iii. We will buy several packages of Bar S hotdogs that are gluten free.
 - iv. We need to purchase buns, hotdogs, napkins and foil from the school.
 - v. We need to purchase food boats from Sam's Club.
 - vi. Gluten free options upon request.
- b. Chips
 - i. The chips are secured from Frito Lay per Chris, following a little fatherly fiasco.
 - ii. The week of, if we do not have the donation from Frito Lay, then we will purchase them from Sam's Club.
- c. Condiments
 - i. Ketchup and mustard packets.
 - ii. Brette's family will donate the condiments on behalf of Freddy's.
- d. Plates/boats
- e. Water
 - i. We have 12 cases of bottled water leftover per Chris. 288 total.
- f. Food tickets
 - i. Food tickets will be \$5.00, cost of games will be included.
 - ii. Families must show their tickets for pre-pay at the door and receive a stamp/mark
 - iii. One door for pre-paid ticket entry
 - iv. One door for purchasing tickets at the door
 - v. We will plan on having two volunteers (one being a school employee) at each door.



- vi. We will begin selling tickets on Monday, April 7th.
 - vii. Flyers will go home with students, students will return them to their teacher, teachers will give them to the school secretaries, and they will distribute them to students the Thursday before.
 - g. Napkins
 - i. We found approximately 1,200 napkins in the stage storage area.
- 2. GAMES**
- a. List of games
 - i. Music: Kids Bop with speakers (gym)
 - ii. Karaoke
 - 1. We will have a photo booth and props (in the gym with the karaoke)
 - iii. Book walk (music room)
 - iv. Face painting (each hallway)
 - 1. Four volunteers so far
 - 2. We may need to buy more paint
 - v. Fishing (Room 5 Wright)
 - vi. Cloth horseshoes (Room 30 Cuper)
 - vii. Photo booth (lunch room corner)
 - 1. We will have a photo booth and props (in the gym with the karaoke)
 - viii. Inflatables (two outside)
 - ix. Silent auction/baskets (library)
 - x. Bake sale (outside room 20)
 - xi. Hungry Hungry Piggies (gym)
 - xii. Gaga ball (outside)
 - xiii. Stack attack (room 28 Wanamaker)
 - xiv. Bingo (room 6 Tompkins)
 - b. Times
 - i. 4:30-5:30pm (set up)
 - ii. 5:30-6:30pm
 - iii. 6:30-7:30pm
 - iv. 7:30pm (clean up)
 - c. Prizes
 - i. Pretty confident we have enough prizes. Lots found in the stage storage area.
 - ii. Budget is \$300.
- 3. RAFFLE/BASKETS**
- a. Who is going to oversee the baskets and silent auction? Heather Plemons
 - b. We will have the sign up genius show we need 4 volunteers to assist
- 4. HELPERS**
- a. Set up (20) - Someone to guide the traffic (greeting)
 - b. Clean Up (20)
 - c. Games (26)
 - d. Food (Kitchen staff will be serving)
 - e. Money - no money needed, except to purchase water



- f. Auction (4)
 - g. ROTC- Ask for volunteers to come at 4:30-6:30 and 6:30-8:30
 - i. Email from Lt. Col. Daniels - need number
 - h. Gabe will send out sign up sheets for us to put in the teacher's lounges
5. **BAKE SALE**
- a. Location = same as last year (room 20 Oakey)
 - b. Proceeds go to? - Author's visit
 - c. Do we need a cashbox? **YES**
 - d. Carla & Kris should be able to handle this event
 - e. Same price per item - \$1 would be simple
6. **INFLATABLES**
- a. Cost- \$450 invoice; payment pending
 - b. Help setting up and taking down
7. **POPCORN**
- a. Are we having popcorn? **NO**
8. **TICKETS**
- a. Advertising - begin advertising on Facebook and Pauline Schools Family Fun Night
 - b. Cost - \$5.00 Admission fee that includes a meal
 - c. Printing - we have 2 big rolls of tickets
 - d. Selling When and How? Donna will make a form
 - i. Begin selling the tickets on: **Monday, April 7th**
 - ii. Donated tickets?
 - iii. Tickets at the door? **YES**
 - iv. Volunteers will get a free ticket
 - v. Need sign (pre-purchased tickets enter here); Need to purchase tickets here
 - e. One door for pre-paid ticket entry
 - f. One door for purchasing tickets at the door Tickets will be sent home at one time and we will need to advertise the time.
 - g. Flyers will go home with students, students will return them to their teacher, teachers will give them to the school secretaries, and they will distribute them to students the Thursday before. \$5.00 ticket will cover food and games
 - h. Families must show their tickets for pre-pay at the door and receive a stamp/mark
 - i. We will plan on having two volunteers (one being a school employee) at each door.
 - j. Flyer
 - i. "Each student/child must be accompanied by an adult at all times"
 - k. SignUp Genius will need to go out on Monday, March 31st (Gabe).
 - i. If you volunteer, you get a free ticket.
9. **SIGNS**
- a. What additional signs are needed?
 - b. Signs we have:
 - i. Book Walk Winners
 - ii. Hot Popcorn



- iii. Popcorn
- iv. BookWalk
- v. Stack Attack
- vi. Dinner
- vii. Connect Four
- viii. Raffle Tickets
 - 1. \$1 each, 6 for \$5, etc.
- ix. Raffle Tickets Purchased Here
- x. Pre Paid Tickets Enter Here (2)
- xi. Rapid Fire
- xii. Ring-A-Drink
- xiii. Buy Tickets Here
- xiv. Raffle Ticket Sales
- xv. Snowcones
- xvi. Duck Pond
- xvii. Pink Pong B-Ball
- xviii. Basket Silent Auction
- xix. Fish Bowl
- xx. Hungry Hopps
- xxi. Deep Sea Fishing Hole
- xxii. Cotton Candy
- xxiii. Raffle Tickets

10. VOLUNTEER CHECK-IN TABLE

- a. Debbie will run
- b. PTO members encouraged to wear their shirts
 - i. Contact Abigail if you'd like to purchase a PTO shirt

11. MARCH 4TH MEETING TO DO LIST

- a. Give Jimmy a list of tables and locations
- b. Gabe will email volunteers to remind them
 - i. Check in by 5:15
 - ii. Check in by 6:15
- c. Clean up and Set up will check in at the gym.
- d. Need Radios to use
- e. Possible vests to identify the team
- f. What time will we close the silent auction: 7:00 p.m.
- g. Get water, buns, and Bingo
- h. Get cups and tape

Next Pauline PTO Meetings:

