

Pauline Schools PTO

Meeting Minutes

November 7, 2023

Taken by PTO Secretary Lynnsey Trump

1. Called to order at 5:36pm

In Attendance- Mr.Holman (PS Principal), Mrs.Williams (PC Principal), Mrs.Wanamaker (PS teacher representative), Mrs.Spellman (PC teacher representative), Gabe Pennington, Jennifer Whale, Bethany Cox, Brette Herber, Marsha McAdoo, and Lynnsey Trump

2. Principal Report

a. Pauline Central

- i. 91% attendance at Fall PT conferences.
- ii. 1st family engagement night on Thursday 11/9. 10 to 12 rooms will have games in them.
- iii. Tuesday 11/14 will be the annual thanksgiving lunch, 700-900 people estimated.
- iv. Thursday 11/16 is the first music program of the year.

b. Pauline South

- i. 94% attendance rate at PTC for fall
- ii. Attendance for PS so far this year is 94.5% Working more with families on getting students to school.
- iii. Full thanksgiving week is off.
- iv. Thursday 11/16 is the annual thanksgiving lunch.

3. Treasurer's Report

- a. We reviewed the current balance
- a. We reviewed the results of the fundraiser
 - i. We sold approximately \$16,000 and profited approximately \$7,000

The Treasurer's Report passes unanimously.

4. Review October Minutes

- a. Passed unanimously

5. Old business

a. Fall Fundraiser

- i. Would like to explore other options based on this year's profit only being less than half of the total sales. Making lists to explore at a later date.
- ii. Passing it out went smoothly at PS after the date change.
- iii. 4 boxes left at PS from pick up. Mrs.Williams will try to contact this week, Mr. Holman and office staff have tried with no response.

6. PT Conferences

- a. Money for meals - \$1200 for both schools for the fall
Pizza night used roughly \$360 for both schools

- b. Wednesday night dinner.
 - i. Micala donated sandwich trays
 - ii. PC ran out, and PS was close to running out, might need to evaluate the amount if we go this path for the Spring PTC
- c. Thursday
 - i. Breakfast per sign up genius for both schools.
 - ii. Soups, fresh bread, and veggie and fruit trays donated for lunch by the PTO officers. Agreed this is a good route to take in the Spring, will discuss again closer to time.
 - iii. Dinner, pizza ordered by Mr.Holman and Mrs.Williams along with salad donated by Jennifer Whale.
- d. Sign up genius for dessert and cokes - separate items for Central and South
 - i. Great turn out and enough for both schools.

7. Pauline Express

12/16 9am to 11am- set up at 7:30am

- i. Activities
 - 1. Ornaments
 - a. Ornaments need to be sorted and inventoried in the next couple weeks.
 - b. Jennifer and Brette with Gabe to do this on 11/15 at 2pm
 - 2. Greeting cards
 - a. White or cream cardstock, along with a variety of colors. Mrs.Williams and Mr. Holman will get the cardstock.
 - b. Stickers to decorate.
 - c. Crayons and colored pencils.
 - d. Lynnsey will make stencils to use and a sample card.
 - 3. Interfaith ideas
 - a. Greeting cards
- ii. Photographs
 - 1. Mr. Holman has passed on the photographer's phone number.
 - 2. Gabe will call this week, and Jennifer will check with him in 3 days.
- iii. Food
 - 1. Hot Chocolate will be offered along with marshmallows to put in if wanted.
 - 2. Cookies will be made by volunteers and bagged 2 cookies per baggie.
 - 3. Approximate cookies needed: 150
 - 4. Volunteers
 - a. Jennifer- 30 cookies
 - b. Brette- 30 cookies
 - c. Bethany- 30 sugar cookies
 - d. Lynnsey- 30 Cookies

- e. Carla- 30 cookies
 - 5. Santa will hand out candy canes.
 - iv. Promotion
 - 1. Lynnsey will make a flier to share on social media along with a copy for potential printing needs to hand out.
- 8. New business
 - a. Social Media
 - i. Jennifer is to post at least once a week.
 - ii. PTO announcements, events, and community resources that are also shared on the school facebook.
 - b. PTO Email
 - i. A Gmail account is set up and will be announced soon.
 - c. Spirit Wear
 - i. Lynnsey will reach out to Samantha Hill at H&H Designs.
 - 1. Ask her to create some designs for both schools. Along with a Two Schools, One Community paw print design?
 - 2. Along with quotes if we were to use this as a fundraiser for PTO or at cost prices for our students and families.
 - ii. Mrs. Williams has had others reach out in the past about spirit wear and will find those emails and contact information for us to compare costs and decide as a group.
 - d. Classroom Wishlists
 - i. Main purpose of this: To help our teachers, and in turn the families wanting to give their children's teacher(s) gifts during the holidays and needing ideas.
 - ii. Mrs. Williams and Mr. Holman will reach out to teachers to see if they have an Amazon classroom wish list or would like to create one and to share the link for Jennifer to post on the PTO Facebook page.
 - iii. Links will be sent to the PTO Gmail if teachers would like to participate in this.