

6. A request may be tabled or denied if no representative is president to answer questions. If a request is tabled it is considered old business at the next meeting.
7. If a request is denied a new request will have to be submitted.
8. A receipt and invoice is required for all approved requests.

| Date Received: | Approved: | Denied: | Modified: |
|----------------------------|------------------|----------------|------------------|
| Committee Response: | | | |