



REQUEST FOR PROPOSAL

**AUBURN-WASHBURN USD 437
5928 SW 53RD ST.
TOPEKA, KS 66610-9451**

RFP NO. 1617-Tech-1 Firewall

Auburn-Washburn USD 437 is requesting proposals for a Next Gen Firewall solution.

SEALED PROPOSAL - RFP NO. 1617-Tech-1 Firewall
DO NOT OPEN BEFORE
DATE: January 30, 2017 2:30 P.M.

Any proposal received later than the specified time, whether delivered in person, mail, faxed, or emailed, shall be disqualified. The Auburn-Washburn USD 437 school district reserves the right to reject any/or all proposals and to accept the proposal deemed most advantageous to Auburn-Washburn USD 437 and to waive any formalities of bidding. For clarification Auburn-Washburn USD 437 may be referred to as The District, District, School District or USD 437 in this Request for Proposal.

Patrick Clear, Coordinator of Technology
Auburn-Washburn USD 437

INFORMATION AND CONDITIONS

General Conditions

Certain specifications are set forth herein for the purpose of establishing minimum standards. Variations, which in the opinion of the Auburn-Washburn USD 437 Technology Department fall below the standards of these specifications, will not be allowed or accepted. Proposers may propose any material or process equal or superior to those specifications herein, but each deviation from the specifications listed must be set forth in detail, and the District shall be the sole judge as to whether such deviation is in fact equal or superior to those set forth herein. The opinion of the District shall be final.

This RFP and all proposals and documentation provided in response shall become part of any eventual contract which may be awarded. The requirements of the RFP shall take precedence over any conflicting language which may be present in any contract between USD 437 and the vendor. All proposals will be held in confidence by USD 437.

Items listed below apply to and become a part of the terms and conditions of this proposal unless superseded by any supplemental specifications or conditions enclosed or attached hereto; in which case the attached or enclosed conditions will prevail.

1. Inquiries or protests concerning this proposal must be directed to erate@usd437.net. All concerns, inquiries or protests to specifications need to be addressed in writing before the proposal opening. Communications sent to other district e-mail addresses will be considered in error and disregarded.
2. Proposals must be received by the Coordinator of Technology before the hour and date specified. Late proposals will be disqualified. Please include detailed specifications and information on all proposed items. Failure to include information may result in the vendor's proposal being considered not meeting the specifications.
3. Proposals cannot be altered or amended after opening time. Any alterations made before opening time must be signed by the vendor or their agent. No proposal can be withdrawn after opening time without the approval of the Purchasing Agent.
4. It is not the policy of Auburn-Washburn USD 437 to award contracts on the basis of low price alone. In evaluating proposals submitted; price, service, responsiveness to proposal instructions and conditions, and vendor qualifications will be taken into account. The district shall have the right to reject any or all proposals, and in particular to reject a proposal not accompanied by any required Security or data required by the proposal documents or a proposal in any way incomplete or irregular.
5. Price quoted should be F.O.B. destination (if applicable), inside delivery. The proposal must clearly state the number of days required to deliver the product to the specified location. Failure to state delivery time obligates the vendor to make delivery in thirty (30) days after approval of funding for the project. Deliveries shall be made during normal school hours unless prior approval has been obtained from the Business Director.

6. The use of a brand name is for the purpose of describing the standard of quality, performance and characteristics desired and is not intended to limit or restrict competition. Proposals on items equal to or superior to the above are invited, but vendors must submit complete specifications and descriptive materials in order to have their proposals considered. Failure to submit adequate printed documentation with the proposal may result in the determination of the proposal being incomplete and non-responsive.
7. All items contained in proposal are bid as separate items unless otherwise stated. In case of error in computations or totals, the unit price shall govern.
8. Termination: Should the awarded contractor be sold, merged or dissolved at any time during the contracted period, the District shall retain the right to withdraw and cancel any/all contract agreements without recourse from the original contracted entity. In such case, the District may solicit proposals for services from eligible firms.
9. Pursuant to the Kansas Act Against Discrimination, K.S.A. 44-1001 et seq., the following provisions are made a part of the terms and conditions of USD 437's contract-purchase orders, except where the contractor, vendor or supplier employs fewer than four (4) employees during the term of the contract-purchase order or whose contracts with this school district cumulatively totals five thousand dollars (\$5,000) or less during the fiscal year of the school district. Acceptance of such contract-purchase orders by the contractor shall constitute agreement to these terms and conditions. Contractor agrees that: (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract-purchase order because of race, religion, color, sex, physical handicap unrelated to such person's ability to engage in the particular work, national origin or ancestry; (2) In all solicitations or advertisements for employees the contractor shall include the phrase, "equal opportunity employer", or a similar phrase to be approved by the Kansas Commission on Civil Rights; (3) If the contractor fails to comply with the manner in which the contractor reports to said commission in accordance with the provisions of K.S.A. 1976 Supp. 44-1031, as amended, the contractor shall be deemed to have breached the terms of this contract-purchase order, and it may be canceled, terminated or suspended, in whole or in part, by this purchaser; (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Kansas Commission on Civil Rights which has become final, the contractor shall be deemed to have breached the terms of this contract-purchase order, and it may be canceled, terminated or suspended, in whole or in part, by this purchaser; (5) The contractor shall include the provisions of paragraphs (1) through (4) inclusively of this paragraph in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.
10. As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR part 85, Sections 85.105 and 85.110 –
 - a. The applicant certifies that it and its principals: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency.
11. Sales tax will not be charged on School District's purchases. When materials are purchased by a contractor for use on a school district project, the School District will obtain an exemption certificate number for the State Tax Division. Proper tax exemption certificates will be issued by the School District and the Contractor shall extend certificates to all suppliers, and keep a record of same.

SCOPE OF PROPOSAL

Auburn-Washburn USD 437 is soliciting proposals for equipment, components, and support maintenance for a next generation firewall solution.

1. PROJECT SOLUTION EVALUATION CRITERIA

Auburn-Washburn USD 437 will use the following criteria to evaluate proposed solutions.

- Price of ERate eligible items 30%
- Technical specifications of solution 20%
- Price of ERate ineligible items 15%
- Completeness of solution 15%
- Vendor presence in state or KC metro 15%
- References 5%

2. VENDORS SHALL ATTACH A FORMAL QUOTE, ESTIMATE, OR PROPOSAL TO PROVIDE PRICING INFORMATION.

Be sure to delineate between one-time costs and ongoing maintenance or licensing costs. Be sure to include any specifications for the hardware required to implement the solution. Be sure to break out ERate Eligible and ERate Ineligible costs.

3. DELIVERY EXPECTATIONS

Purchase of the equipment has a large lead time due to use of ERate funds. Purchase of the equipment will not be until January 2018 at the earliest, March 2018 at the latest. Configuration of the solution is expected to occur during April and May 2018, with implementation June 2018.

4. TECHNICAL REQUIREMENTS

- i) Up to 2Gbit synchronous (2Gbit up and 2Gbit down simultaneous) real throughput, with up to 20,000 internal nodes
- ii) Provide both 1GB and 10GB connections: built-in RJ45 ports (6 minimum) or SFP+ modules (2 minimum)
- iii) Provide cost breakouts delineating standard Layer 3 hardware and software, versus Next Gen (NG) modules in accordance with ERate Item 21 delineation.
- iv) Equipment shall be on premise hardware equipment
- v) Equipment shall have redundant power supplies
- vi) Provide option for redundant hardware in an active passive format.
- vii) Provide traditional Layer 3 protection and management services: Port Address Translation, Network Address Translation, address blocking, access lists, IPv4 and IPv6 support required.
- viii) Provide costs for extended warranty services (1, 3, 5 year) at a 24 hour, 7 day, with 2 hour remediation.
- ix) Provide costs for extended warranty services (1, 3, 5 year) at a 24 hour, 7 day, with next business day.
- x) Next Gen services shall include:
 - (a) Granular application awareness and control
 - (b) Deep Packet Inspection
 - (c) SSL encryption/decryption with deep packet inspection (inbound and outbound)
 - (d) Edge AntiVirus/Malware/Ransomware detection/remediation
 - (e) Intrusion detection and prevention; through both signatures and behavior.
 - (f) Botnet and DDoS mitigation
 - (g) Sandbox support for 0-day protection
 - (h) VPN for remote users (low volume ~10 users)
 - (i) Both SSL and IPsec support required
 - (ii) SSL should offer Client-based and Clientless options
 - (i) Protection services shall be port agnostic: traffic will be analyzed regardless of port, protocol, or specific combination.
 - (j) Assume all Next Gen features are enabled when planning performance for the 2Gbps synchronous throughput.
 - (k) Filtering must be able to be done by IP address, address range, subnet, URL, and/or domain.
- xi) If any Next Gen solutions require a subscription provide renewal costs, along with multi-year purchase options (1, 3, 5 year).

5. PROPOSAL PREPARATION AND SUBMISSION REQUIREMENTS:

5.1. GENERAL REQUIREMENTS

A. RFP Response:

The School District will allow a proposal to be submitted by mail, fax, e-mail, and in person: When a proposer chooses to send an e-mail bid the proposer waives the right to a sealed proposal.

For mailed or in person delivered proposals: Proposers must submit a complete response to this RFP. Each proposal shall be submitted to the District as indicated on the cover sheet. Proposals can be mailed or delivered to Auburn-Washburn USD 437, Coordinator of Technology, 5928 SW 53rd ST, Topeka, KS 66610.

For email submittals: The email should be sent with a subject line indicating the RFP number and that it is a response. The email should be sent to erate@usd437.net. Proposals sent to other district e-mail addresses will be considered invalid and disregarded.

B. Addenda and Additional Information:

The District will maintain a website that will host an Addenda and a Question and Answer section. It is the Proposers responsibility to watch the website to ensure their responses meet any additional requirements. If a response has been provided prior to required submission deadline and an addenda or answer causes a change the proposal, a new bid will be accepted by the district up to the submission deadline. The website is located at <http://www.usd437.net/rfp>.

C. Proposal Preparation and Submission:

1. Proposals shall be signed by an authorized representative of the Proposer. All information requested must be submitted as called for in the instructions and conform to all the requirements of this RFP.
2. Ownership of all data, materials and documentation originated and prepared for the District pursuant to the RFP shall belong exclusively to the District and be subject to inspection in accordance with the Freedom of Information Act unless marked Confidential.
3. The District may make a final determination regarding a proposal's acceptability solely on the basis of the proposal submitted. However, the District may request additional information from firms and may discuss any facet of the proposal with any firm.
4. Include a reference list of at least 2 Kansas school and 2 equivalent-size school district contracts, including name, address and telephone number.
5. Proposals should be as thorough and detailed as possible so that the District staff may properly evaluate the firm's capabilities to provide the required services.

6. Any proposal which modifies or fails to conform to the essential requirements or specifications of the request for proposals shall be considered non-responsive and deemed unacceptable. Notwithstanding the foregoing, the District reserves the right to waive any and all irregularities and award the contract to the firm or firms, which, in the sole opinion of the District, best fulfills the terms and conditions of this request and the needs of the District.
7. Proposals must include detailed item 21 level pricing and descriptions.
8. Proposers must include their Service Provider Identification Number (SPIN) as part of their proposal.
9. Multi-year contracts are accepted.
10. Both BEAR and SPI invoicing are acceptable to the district.

D. Oral Presentation:

Proposers who submit a proposal in response to this RFP ***may*** be required to give an oral presentation of their proposal to the District. This provides an opportunity for the Proposer to clarify or elaborate on the proposal. This is a fact finding and explanation session only and does not include negotiation. The Contract Administrator will schedule the time and location of these presentations. Oral presentations are an option of the District and may or may not be conducted.

6. STATEMENT OF CAPABILITIES

Describe in detail how your firm will meet each of the following key capabilities and performance criteria.

6.1. Statement of Background and Experience

Proposers are to provide information adequately describing their specific areas of expertise and other background information which may be useful in the evaluation process. This section should include a discussion of the experience and qualifications of the firm, evidence of its capability to provide the required service and to meet the desired schedule, its past performance record and résumés of essential individuals who would, in all probability, be involved providing the services requested.

- 7. MISCELLANEOUS:** Provide any additional information you feel may be relevant in evaluating your proposal.

SIGNATURE PAGE

Having carefully examined the Proposal Notice, Terms, Conditions, Specifications, and Proposal Form, the undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the specifications and conditions at the prices quoted unless noted in writing.

The undersigned affirms that they are duly authorized to execute this proposal and that this company, corporation, firm, partnership, or individual has not prepared this proposal in collusion with any other proposer.

The undersigned hereby proposes and agrees to furnish, and deliver the goods and services in accordance with the terms, conditions, specifications and prices herein quoted.

Proper name of Individual, Company or Corporation

Authorized Signature

Type or Print Signer's Name

Title

Address

E-mail Address

Telephone

Fax

Date

REFERENCES

Sample format for reference information:

Name of Organization

Address

City

State

Zip

Telephone

Fax Number

E-mail Address