

# Board of Education



Auburn-Washburn  
School District  
Topeka, Kansas

## REQUESTS FOR ATTENDANCE OF SCHOOL OUTSIDE STUDENT'S RESIDENCE BOUNDARY **SY2018-2019-DUE May 1, 2018**

Per **UPDATED USD 437 Board of Education Policy JBC\*, Enrollment, Non-resident Students:**

The Board does not accept new non-resident students. Non-resident students are those who do not meet the definition of a resident student. Currently enrolled **K-12** non-resident students may be re-admitted through an annual application process and only to the extent that resources and space are available and a student is considered "in good standing" as reflected by his/her attendance, conduct, academic history, and with no substantial outstanding fees.

This form is to be used for:

- K-12 Students who live outside the USD 437 district but received approval for SY2017-2018. (renewal)
- K-6 Students who live in the USD 437 district but wish to attend school outside his/her attendance center.

Date of Request: \_\_\_\_\_

Student's Name: \_\_\_\_\_  
Last First Middle Initial Student's Grade Level for  
**2018-19 School Year**

School Currently Attending: \_\_\_\_\_ Residence District: USD \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**\*\*FARLEY ELEMENTARY is CLOSED to new out of attendance area requests and new and renewing out of district requests. \*\***  
*The Board of Education will consider sibling requests on a case by case basis.*

Please list attendance center you are requesting: 1<sup>st</sup> choice \_\_\_\_\_  
(Request can not be considered without this information.) 2<sup>nd</sup> choice \_\_\_\_\_

*(Elementary requests are subject to classroom space availability and this may change during the enrollment request process.)*

Please state the specific reasons for your request in the space provided:

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Requests are due May 1, 2018. Requests will be considered at the earliest possible regularly scheduled Board Meeting after June 1<sup>st</sup>.  
*You will be notified in writing of the decision.*

\*The entire BOE Policy JBC – Enrollment – may be found at [www.usd437.net](http://www.usd437.net)  
Please submit request by **May 1, 2018** to:

**Denise Taylor, Clerk of the Board**  
**Auburn-Washburn Unified School District 437**  
**Shuler Education Center**  
**5928 SW 53<sup>rd</sup> Street**  
**Topeka, KS 66610**  
**Fax No: 785-339-4025**  
**Phone No: 785-339-4031**  
**e-mail: [tayloden@usd437.net](mailto:tayloden@usd437.net)**