

Jay Shideler PTO
Thursday, August 16, 2018 | 6:30 PM in the Library
Meeting Minutes



Board attendance: Sherriene Jones-Sontag, Katie Dean, Danelle Harsin, Lindsey Munson

Teacher attendance: Heidi Eichkorn (5th), Julie Patterson (1st), Patti Breckenridge (6th), Glynis Kickhaefer, Sarah Lucero, Sarah Landis (2nd), Jena Berry (Kdg), Erin Appuhn (4th)

Parent/Other attendance: Allison Malmstrom, Jennifer Anderson, Sara McIlvain, Amber Miller, Maria Kutina, Angie Brown, Jessica Golden, Mindy Maurath, Sara Philipi, Max Kaufman, Brianna Haid, Melissa Briggs, Christi Wilson, Terry Martinez, Melissa Lloyd, Bri Shively, Belinda Dittmer, Breanne Pillo, Melissa Brossard, Kathleen Williams, Angela Koyles, Sheila Coons, Amanda Knowland, Jennifer Lebruska

Next Meeting: Tuesday, September 11 @ 6:30 PM, Library

Fundraiser Event Dates:

Friday, September 7 (times TBD per grade) - Boosterthon Fun Run

Thursday, October 11 @ 5:30 PM - Sock Hop

Action Items:

- ✓ Sheila Coons to talk with Tech at the District office about getting PTO a USD437.net email.
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Reports:

- A. Welcome and Introductions given by Sherriene – Total attendees 29 + 4 board members
 - B. Principal's report given by Ms. Lucero
 - PBIS assembly on C.A.R.E – Collaborate, Act Responsibly, Respectful, Expectation
 - Lunch adjustments in progress; moved lunch lines from 25 mins to 11 mins
 - Dismissal & traffic flow – A letter (see attached) will go out to parents 8/17; Liz and Sara volunteered to stand and direct traffic
 - C. President's report given by Sherriene
 - Overview of summer activities and board happenings for the upcoming school year.
 - D. Vice President's report given by Katie (no report)
 - E. Treasurer's report given by Danelle
 - Budget is in full affect for the new school year; paying reimbursements as they come in; fundraisers to kick off at which time money for programs/expenditures will be assessed.
 - F. Secretary's report given by Lindsey (no report)
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Committee Updates:

- A. Boosterthon Fun Run given by Sherriene
 - Date is set for Sept 7th; times per grade will be issued as soon as available
 - Volunteers needed!
- B. Sock Hop given by Sherriene and designed committee leads
 - Dates is set for Oct 11th from 5:30 to 8:00 PM
Games (Melissa Briggs)
 - In the process of organizing and determining games; total of 16-17. Help wanted!
 - Auction (Kelly Ballard; Kathleen Williams)
 - Gathering, asking, reaching out for donations; Parents and teachers to receive a note in the next week or two. Help wanted!
 - Raffle and Bake Sale (Teachers/Sign up Genius)

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Decorations (Katie Dean; Belinda Dittmer)

- To decorate night before Sock Hop and the week leading up to the fundraiser. Help wanted!

Sponsorships (Allison Malmstrom)

- In progress! Do you know of a business or sponsor? Let me know!

Classroom baskets (Angie Brown)

- On classroom volunteer form – check the box to help!

Tickets/Wristbands (Amber Miller)

- Teachers be on the lookout for communication to hit late Sept/early Oct. Important to process the paperwork as it comes in and then return tickets/bands.

Bake Sale (Lindsey Munson; Sara Girard)

Food (Renee Knochenmus)

Volunteers (Jennifer Lubruska)

- Help wanted! Sign up to be a part of one of the committees.

C. Volunteer coordinator given by Jennifer Lubruska

- Yellow form has been sent home with students asking for school wide volunteers.

D. Room Parent coordinator given by Belinda Dittmer

- Green form has been sent home with students asking for classroom volunteers.
- \$100 per classroom and \$50 for support teachers.

E. Blues News given by Tiffany Brubaker

- Distributes the 1st of every month
- Reviewers include principal, counselor, PTO president, and editor

F. Hospitality given by Shawna Schneider

G. Box Tops given by Sherriene on behalf of Lori Blosser; Sarah Jepson

- Occurs every Qtr; please follow directions and cut on the dotted lines.

H. Teacher Appreciation Week given by Dawn Stratmann

- 1st week of May; PTO hosts coffee and donuts; Room parent(s) handle door and additional appreciation through the remainder of the week

I. 6th Grade Recognition given by Kathleen Williams, Lacey Randle, Kelly Ballard

J. Teacher Workroom given by Sara McIlvain

- Don't take the staplers or tape dispensers from the work rooms.

K. Gift of Giving given by Amber Miller

- Timeframe occurs in November the week before and after Thanksgiving; 7 agencies participate; each grade gets assigned an agency and a list to shop off of with a school wide assembly to celebrate the donations

L. Spirit Wear Sales given by Sherriene on behalf of Liesel Kirk-Fink

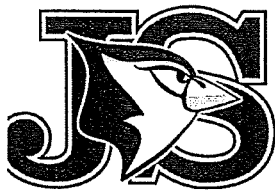
- Currently working with company to have them made; orders can be made online this year, starting at Parent Night we will have 2 laptops to place orders.
- Design is done through the 5th grade competition.

New Business:

A. Review of 2018-2019 PTO Budget (see attached)

B. Review of committee co-leads needed

C. Parent Night volunteers – Help wanted at the laptops to place Spirit Wear orders!



**JAY SHIDELER
BLUEJAYS**

Jay Shideler Elementary

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s.usd437.net

Sarah Lucero
Principal

August 16, 2018

Dear Parents of Car Riders,

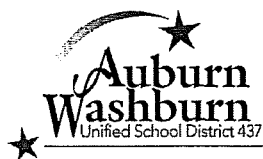
Thank you for your patience as we continue to work out the safest and most efficient way of dismissing students riding home in cars. After a few days of trial, we need to make a few changes in the procedures to improve the traffic flow and clear up confusion.

Parents (or adult family members) will need to continue to park their car and walk to pick up students. All grade levels except Kindergarten will be in front of the building with a grade level sign. Kindergarten students will be inside the building in the lobby. Kindergarten parents may wait in the designated area in the lobby. I ask that all other grade level parents wait outside for their students so that the lobby area does not become too congested. **For the safety of all of our students, children will not be released into the parking lot without a parent/guardian. Teachers will not release students to cars that pull up and stop. Adults must get out of the car and walk to the line of students.**

Parents may park in the parking lot in front of the school, in the side lot beside the gym, or in the water department lot. **Please exit the parking lot in a single file line and always yield the right of way to buses. The buses are not able to turn into the parking lot if there are two lines of cars trying to turn on to Wanamaker.**

Sincerely,

Ms. Lucero
Principal
Jay Shideler Elementary



Inspiring, Challenging, and Preparing

EVERY CHILD, EVERY DAY

JSE PTO 2018-2019 Budget

Incoming Funds to the PTO	2018/2019 Budgeted	2017/2018 Actual	2017/2018 Budgeted
Boosterthon Fun Run	\$17,000.00	\$25,105.11	\$15,000.00
Box Tops ¹	\$1,000.00	\$2,181.32	\$1,500.00
Sock Hop	\$15,000.00	\$17,543.23	\$15,000.00
Room Party Fund ²	\$2,750.00	\$2,744.84	\$2,500.00
TOTAL	\$35,750.00	\$44,829.66	\$34,000.00
Expenditures			
Room Parent \$\$ ³	\$750.00	\$2,744.84	\$750.00
Teachers/Classrooms ⁴	\$17,750.00	\$20,656.27	\$19,350.00
Office	\$2,900.00	\$2,183.79	\$2,500.00
Recess Supplies (Indoor/Outdoor)	\$1,400.00	\$1,019.46	\$1,600.00
Events (<i>Shideler City Streets, Kindergarten Roundup, 6th Grade Recognition, Teacher Appreciation Week, Hospitality, Science Fair, etc</i>)	\$8,700.00	\$8,343.54	\$8,500.00
Workroom Supplies	\$1,000.00	\$1,200.00	\$1,200.00
Misc Fund	\$500.00	\$925.00	\$925.00
Special Projects (<i>Guided Reading, IT Equipment</i>) ⁵		\$10,414.70	00.00
TOTAL	\$33,000.00	\$43,787.56	\$34,215.00

Notes

1 - 2018/2019 fundraising adjusted because no longer receiving revenue from Campbell soup labels.

2 – Room Party Fund reimburses homeroom parents

3 - Extra \$750 budget is for Support Teachers recognition

4 - 2017/2018 Teachers/Classrooms expenditures include 10% homeroom teachers earn from Fun Run.

5 - Should JSE PTO fundraising exceed its goal, the PTO will fund the second phase of Guided Reading focused on K-3 grades (2017-2018 school year PTO invested \$5,000 in guided reading materials for 4/5/6 grades). The next funding priority will be targeted IT needs that are not funded by the school district.