



WASHBURN RURAL JR. BLUES

Washburn Rural High School

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Ed Raines
Principal
Ext. 4105

Kyle Reed
Associate Principal
Students A-G
Ext. 4106

Kyle Ellis
Assistant Principal
Students P-Z
Ext. 4134

Penny Lane
Athletic/Activities Dir.
Ext. 4124

Charlie Nimz
Assistant Principal
Students H-O
Ext. 4107

Debbie Williams
Assistant Principal
Gifted, SPED
Ext. 4123

Kelly Younger
Assistant Principal
Alternative Programs/IB
Ext. 4122

Marcie Frederickson
Counseling Director
Ext. 4115

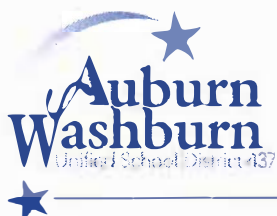
Susan Kaspar
Administrative Assistant
Head Secretary
Ext. 4104

Hollie Meek
Registrar
Ext. 4113

Athletic/Activity Office
Ext. 4130

Attendance Office
Ext. 4150

Health Office
Ext. 4112



April 6, 2018

Dear Graduating Senior and Parents:

RE: END OF THE SENIOR YEAR ACTIVITIES AND GRADUATION

With the school year rapidly concluding, May will become a special and busy time as we prepare for graduation. The Centennial Commencement Exercise will take place on Sunday, May 20st, 2018, at 7:00 p.m. at the Kansas Expo Centre. We want to encourage you to participate in the graduation ceremony. Participation is not mandatory and the decision to attend is a choice for both student and parent (s). If you are not planning on participating in the commencement ceremony, please contact the Head Secretary, Mrs. Kaspar, at 339-4104 by April 30th. Our expectation is for those students participating in the ceremony to follow the guidelines below.

DRESS: Students are required to dress appropriately for this occasion; collared shirts, dress slacks, socks and dress shoes for males; dresses or collared shirts and slacks, socks or hose and dress shoes for females. T-shirts, jeans, shorts, sweat pants or athletic footwear should not be worn. The royal blue caps and gowns will be worn by all graduates. The caps and gowns should have no additional decorations on them, unless otherwise approved by Administration. If you did not order a cap and gown because you have one available to use, contact Jostens to purchase your 2018 stole and tassel. (Jostens # 785-843-2967 or jeff.helene@jostens.com)

DECORUM: Proper behavior is to be exercised during the entire ceremony so that all students can be given the proper recognition they have worked so hard to achieve. At no time, before all students are formally presented their diplomas, should any student or his/her family draw undue attention to themselves and away from the occasion and other graduates. Any student who fails to follow appropriate behavior may be escorted out of the arena.

Parents need to also be aware that the security chief of the Expo Centre has asked us to share the following:

1. Bags and purses may be searched upon entering the facility.
2. Camera tripods will not be permitted in the stands. The tripods pose a tripping hazard for other guests.
3. Handicapped seating is available on the arena floor. This area is behind the graduates. Handicapped guests (and accompanying family) should enter the doors of the southeast ground level.

Listed on the reverse side are important dates relating to all graduating seniors. We look forward to seeing you particularly on May 20th. Thank you for your cooperation.

DATE	ACTIVITY
April 16	Graduates with a cumulative G.P.A. of 3.650 or above may start purchasing Gold Cords in the Main Office before and after school. The cost is \$7.00 and checks should be made payable to WRHS. Graduates who have maintained a cumulative GPA of 4.000 or above may pick up their Honor Medal in the Main Office before and after school. Remember to bring/wear them to graduation. Replacements will not be available.
April 30	Deadline to notify Mrs. Kaspar (Main Office ph:339-4104) if you are choosing not to participate in the graduation ceremony.
May 1	Meeting for graduating seniors in the Auditorium during Advisory Period.
May 10	Outstanding debts due BEFORE 12:00 P.M. THURSDAY, MAY 10 th . Graduates with outstanding debts <u>will not</u> receive their diplomas until those are cleared. In order to receive your diploma, you must have all debts cleared before 12:00 p.m. on Thursday, May 10 th . No money, books, etc... will be taken the evening of graduation.
May 14	Graduation Practice during 6 th & 7 th hour. Stoles will be distributed following practice.
May 14	Graduating Seniors last day of classes – dismissal at 3:00 p.m., unless there is an unexpected school day cancellation.
May 17	Last day to pick up pre-ordered caps and gowns from the office.
May 20	Graduation Ceremony – Expocentre 7:00 p.m. Graduates are to enter via the northeast exhibition hall doors by 6:15 p.m. Final instructions and line up at 6:45 p.m. Grad Images will take graduation pictures of all graduates as they cross the platform. You will receive ordering information in the mail directly from Grad Images. (www.gradimages.com or Customer Service # 1-800-261-2576)
June 5	Processing of final transcript requests will begin via www.parchment.com June 5 th . If you are planning to attend a 2 or 4 college, please be reminded they require a final transcript for enrollment. There will be a \$3.00 charge for requests being made after June 30 th .

NOTES: Students who are allowed to participate in the graduation ceremony are seniors who have earned no less than 24 credits by Thursday, May 17th, 12:00 p.m. To receive a diploma, students must earn a minimum of 25 credits. If you have questions regarding your graduation status, please contact your counselor at 339-4113. Seniors who have not met graduation requirements are required to be in attendance through the last day of school, May 24, 2018.

Replacements for items you forget (cap, gown, tassel, white stole, NHS stole, gold cord, honor medal, etc...) will not be available at the Expocentre. Make sure to bring everything with you.

Sincerely,



Ed Raines
Principal